

Hustisford School District

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Curriculum and Technology Committee Minutes of Tuesday, November 8, 2022

The **Curriculum and Technology Committee** of the Hustisford School District Board of Education met on Tuesday, November 8, 2022 at 5:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034

Present: Steve Weinheimer, Chair; Brian Thimm, Member; Fred Miller, Director of Technology; and Heather Cramer, Superintendent.

- **Technology Update—Mr. Miller—**Mr. Miller updated the committee on numerous items. He indicated that the district is seeing more damage on student devices than in the past. Devices are being sent in for repair. Three claims have been submitted for insurance since the parent had the insurance. Mr. Miller will work on the paging system as JHE for the phones. The phones have the capability to page but it is not working at the current time. He will focus on this due to the overhead paging system not working decently at JHE. The clever touch board in Matt Jones' room stopped working shortly after install. It is covered under warranty and will be replaced. The new staff laptops that were purchased are all ready for staff. Mr. Miller is working on a new back-up device for JHE to help with file storage and backup in case of a failure. The guest network is now up and running from the upgrade with the wireless. Mr. Miller did an update to purchase more IP addresses for the district. Mr. Miller provided a quote for multi-factor authentication. This is something that the district has to move to. This is being explored further and will come to the board at a later time. Mr. Miller and Mrs. Cramer will be working on the annual survey for DPI that is due shortly. Mr. Miller is looking into the grant funding claim for updates that were completed within the district.
- **Facilities Planning--** The committee discussed the community engagement meetings. The next meeting is on November 9. The booster club has offered to help with a meal for this meeting. The meeting is a big meeting as Kraemer will be presenting us with budget information. HSR will again take the lead and discuss the options/concepts along with the tax impact information.
- **Public Forum Protocol for Board Meetings--** The committee reviewed information from WASB in regards to public comment at board meetings. They also reviewed the district's current policy. The committee would recommend that things remain the same as they have been.
- **Creation of Fund 46 for 2023-2024--** The committee discussed the formation of Fund 46 for the district. This fund would be started next year and would need to remain unused for 5 years following its start. After 5 years, funds would be used for capital projects. This fund will help us create a capital fund that will benefit us well into the future.
- **Student Travel—**Mrs. Cramer discussed student travel with the committee. She brought proposals to the committee that Ms. Anglemyer received. There were two quotes, one for Puerto Rico and one for Costa Rica. This trip would not happen until at least the summer of 2024. The costs have increased significantly. Mrs. Cramer will bring this back for discussion after finding out additional information.
- **Staff Professional Development Update—**Mrs. Cramer updated the committee on what the teachers are working on in regards to professional development after school on Wednesdays. They are working on curriculum alignment to the state standards as well as the scope and sequence of their curricular area. Eventually, the entire district will meet to ensure a sequence across all grade levels. This process will be ongoing throughout the year and will lead to some great discussions and discoveries in regards to student achievement and performance.